

SCHEDULE OF CHARGES from
01 April 2023

Assignment

Licence to Assign	£305.00 + VAT	£366.00
Notice of Assignment/ Mortgage (reasonable fee)	£115.00 + VAT per Notice	£138.00
Certificate of Compliance	£120.00 + VAT	£144.00

Deed of Covenant

Where Landlord & Tenant Sign	£310.00 + VAT	£372.00
Where only Tenant Signs	£200.00 + VAT	£240.00
Self Managed	£245.00 + VAT	£294.00

Leasehold Enquiries

Ground Rent Information and Receipt (Including Expedite Fee)	£75.00 + VAT £180.00 + VAT	£90.00 £216.00
Ground Rent & Ins Information & Receipt (Including Expedite Fee)	£105.00 + VAT £210.00 + VAT	£126.00 £252.00
Standard Enquiry Pack (Including Expedite Fee)	£170.00 + VAT £275.00 + VAT	£204.00 £330.00
Additional Enquiries	£45.00 From + VAT	£54.00
Updating via Land registry	£165.00 + VAT	£198.00
Updated Pack Fee	£85.00 + VAT	£102.00

Subletting

Initial Licence to Sublet	£60.00 + VAT	£72.00
Renewal Licence to Sublet	£60.00 + VAT	£72.00
Sublet Notice	£100.00 + VAT	£120.00

Legal

Deeds of Variation	£1,155.00 + VAT	£1,386.00
Lease Extensions legals	£1,155.00 + VAT	£1,386.00
Property sales legals	£1,535.00 + VAT	£1,842.00
Permissions	£565.00 - £1,155.00 + VAT	£678.00 - £1,386.00
Desktop Valuations	£220.00 + VAT	£264.00
Statutory Valuations	£474.00 - £916.00 + VAT	£568.80 - £1,099.20
Copy of Lease or part thereof	£120.00 + VAT	£144.00

Credit Control

Polite reminder	Free Free	Free
Second Reminder	£48.00 + VAT	£57.60
Solicitor Referral	£100.00 + VAT	£120.00
Breach of Lease Fee	£110.00 + VAT	£132.00
Consent to Forfeit Fee	£147.00 + VAT	£176.40

Accounts

Solicitor Unpaid Cheque Fee	£11.00 + VAT	£13.20
General Unpaid Cheque Fee	£33.00 + VAT	£39.60

Note:

Any "expedite" requests (other than those already noted) will incur an additional fee of not less than £105.00 + VAT